

Commissioners of Warren County

John E. Eggleston, Chairman
(814) 728-3403
jeggleston@warren-county.net

Terry L. Hawk, Vice Chairman
(814) 728-3405
thawk@warren-county.net

John R. Bortz, Jr., Secretary
(814) 728-3404
jbortz@warren-county.net



Pamela J. Matve, Chief Clerk
(814) 728-3402
pmatve@warren-county.net

Barry J. Klenowski, Esq., Solicitor
(814) 723-1715
bklenowski@warren-county.net

204 FOURTH AVENUE
WARREN, PENNSYLVANIA 16365
Fax (814) 728-3479

RIGHT TO KNOW REQUEST

TRACKING NO.:

DATE REQUESTED:

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR :

STREET ADDRESS :

CITY/STATE/COUNTY (Required):

TELEPHONE (Optional):

FAX:

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5)-DAY RESPONSE DUE:

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*