

Warren County Commissioners Public Meeting
January 11, 2012 9:30 a.m.
Jackson Courtroom

Chairman Commissioner Stephen Vanco called the meeting of the Warren County Commissioners to order with Commissioner John E. Eggleston, and Commissioner John R. Bortz present.

Staff Present: Pam Matve, Chief Clerk, Toby Rohlin, Fiscal Director, Dennis Munksgard, Treasurer, Susan Kosinski, Prothonotary

Citizens Present: Heather Wilcox, Joe Scully, Dutch Strand, Ben Klein (WTO), and Mark Silvis (WNAE)

Public Hearings:

Old Business:

New Business:

Approval of Minutes: Motion was made by Commissioner John E. Eggleston, seconded by Commissioner John R. Bortz, Jr. to approve the minutes from December 8, 2011 and January 3, 2012. Motion carried unanimously.

Fiscal Report:

Toby Rohlin reported cash on hand as \$1,143,000.00. County operating expenses to be paid total approximately \$323,100.00 and oh behalf of the Prison Board expenses of approximately \$38,400.00 for a total of approximately \$361,500.00.

Motion was made by Commissioner John E. Eggleston, seconded by Commissioner John R. Bortz, Jr., to approve the fiscal report as presented. Motion carried unanimously.

Resolution #2975 Tax Anticipation Note 2012: Fiscal Director Toby Rohlin stated that this is something that the county has done for several years. We borrow 3.5 million dollars at the beginning of each year and pay back by the end of the year. This keeps us from having to send out tax duplicates twice a year. The TAN for 2012 is with Northwest Savings Bank at an interest rate of 1.49%.

Motion was made by Commissioner John R. Bortz, Jr., seconded by Commissioner John E. Eggleston to approve Resolution #2975 for the Tax Anticipation Note for fiscal year 2012. Motion carried unanimously.

Agreement with Barry Klenowski, Solicitor: Commissioner Stephen Vanco stated that Mr. Klenowski agreement for 2012 is for a \$5,000 retainer and then billed at \$100 thereafter for his services.

Susan Kosinski inquired asked "what are his duties?" to which Commissioner John E. Eggleston stated he represents the Commissioner's. This does not affect the department heads. Commissioner John R. Bortz, Jr. stated if you have a question or you need something reviewed you may ask Barry for his services. Commissioner John E. Eggleston went on to state that Barry reviews agreements before they are signed and approved.

Dennis Munksgard asked if Barry Klenowski agreement also included in representation for Tax Claim services to which was answered "yes".

Motion was made by Commissioner John E. Eggleston, seconded by Commissioner John R. Bortz, Jr. to approve the agreement with Barry Klenowski at a retainer of \$5,000 and billed at \$100 per hour thereafter. Motion carried unanimously.

Agreement with Lyell Cook, Erie County Coroner: Motion was made by Commissioner John E. Eggleston, seconded by Commissioner John R. Bortz, Jr. to approve the agreement with Lyell Cook and Erie County for their services at a retainer of \$5,000 and autopsy charges of \$850. Motion carried unanimously.

Appointments to the Transportation Advisory Committee: Motion was made by Commissioner John R. Bortz, Jr., seconded by Commissioner John E. Eggleston to reappoint Dan Glotz and John Aldrich to the TAC along with the appointment of Commissioner Stephen Vanco. Also the reappointment of Mike Holtz as the alternate to the board. Motion carried unanimously.

Appointment to the (WIB) Workforce Investment Board: Motion was made by Commissioner John E. Eggleston, seconded by Commissioner John R. Bortz, Jr. to appoint Commissioner Stephen Vanco as our representative on the Workforce Investment Board. Motion carried unanimously.

Commissioner Board Appointments: Motion was made by Commissioner John E. Eggleston, seconded by Commissioner John R. Bortz, Jr. to appoint each commissioner to the various boards as listed below. Motion carried unanimously.

WARREN COUNTY COMMISSIONERS
BOARD APPOINTMENTS
2012 - 2015

Area Agency on Aging	Commissioner Eggleston
Cooperative Extension/4H Development Council	Commissioner Vanco
Economic Opportunity Council	Commissioner Bortz
Emergency Management Agency	Commissioner Vanco
Emergency Medical Services	Commissioner Vanco
NW PA Regional Planning & Development Commission	Commissioner Eggleston
Penn Soil Resource Conservation & Development	Commissioner Vanco
Salvation Army	Commissioner Eggleston
Soil Conservation District	Commissioner Vanco
Travel Northern Alleghenies (Vacation Bureau)	Commissioner Bortz
Warren County Hi Ed Council	Commissioner Eggleston
Warren Library Association	Commissioner Eggleston
Warren Senior Center	Commissioner Eggleston
Warren County Human Services' Advisory Committees	
Children & Youth	Commissioner Bortz
Mental Health/Mental Retardation	Commissioner Bortz
Drug and Alcohol	Commissioner Bortz
Human Services	Commissioner Bortz
Workforce Investment Board	Commissioner Bortz

Human Services:

Children & Youth:

Citizens Comments/Concerns:

Joe Scully asked for clarification on the roll of the County Solicitor. Commissioner John R. Bortz, Jr. stated that when appropriate department heads have their own solicitors. Commissioner John E. Eggleston stated if there is a conflict between departments (which has not happened in years) that department will have to get their own representation.

Commissioner Comments/Concerns:

Commissioner John R. Bortz, Jr. asked Dennis Munksgard if he would like to give an update on how it is going in the Treasurer's Office.

Dennis Munksgard stated that he was fortunate enough to work with the prior Treasurer, Nancy Siggins and her staff during the month of December which has allowed for a smooth transition. I am very appreciative for their help and I am looking forward to gaining more experience and serving the county.

Adjournment: Motion was made by Commissioner John E. Eggleston, seconded Commissioner John R. Bortz, Jr. to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 9:55 a.m.

Respectfully submitted,

Approved:

Pamela J. Matve
Chief Clerk

John R. Bortz, Jr. Secretary
Warren County Commissioner