

**Warren County Commissioners Public Meeting**  
**May 26, 2010 9:30 a.m.**  
**Jackson Courtroom**

Chairman John E. Eggleston called the meeting of the Warren County Commissioners to order with Commissioner Terry L. Hawk, and Commissioner John R. Bortz present.

**Staff Present:** Pam Matve, Chief Clerk, Toby Rohlin, Fiscal Director, and Warden Jerry Britton

**Citizens Present:** Lydia Cottrell (WTO)

**Public Hearings:**

**Old Business:**

**New Business:**

**Approval of Minutes:** Motion was made by Commissioner Terry L. Hawk, seconded by Commissioner John R. Bortz, Jr. to approve the minutes from May 12, 2010. Motion carried.

**Fiscal Report:** Toby Rohlin reported cash on hand as \$1,831,000. County operating expenses to be paid total approximately \$109,500; and acting on behalf of the Prison Board approving expenses of approximately \$23,800 for a total of \$133,300.

Mr. Rohlin stated that they are holding out the invoice from Cost Management for approximately \$14,000. Commissioner Terry L. Hawk asked if this was the yearly renewal fee that Commissioner John R. Bortz, Jr. is going to request a month to month billing. Yes, this is the same invoice.

The Commissioners asked Mr. Rohlin about his feeling on the cash flow situation as it stands. He stated that today we are \$200,000 less than last year at this same time period and until the tax receipts being coming in things are going to get tight.

When asked about the reimbursement for the D.A. salary, Mr. Rohlin stated that we have not been paid for 2008, 2009 or 2010.

Motion was made by Commissioner John R. Bortz, Jr., seconded by Commissioner Terry L. Hawk to approve the fiscal report as presented. Motion carried.

**National Foster Care Month Proclamation:** Motion was made by Commissioner Terry L. Hawk, seconded by Commissioner John R. Bortz, Jr. to adopt this proclamation proclaiming May 2010 as National Foster Care Month in Warren County. Motion carried.

**Memorial Day Proclamation:** Motion was made by Commissioner John R. Bortz, Jr., seconded by Commissioner Terry L. Hawk to adopt this proclamation proclaiming May 31, 2010 Memorial Day in Warren County. Motion carried.

**Repository Tax Bids:** Bids were placed on the following properties:  
Mark Resch, \$150 on parcel SH-3-574-911  
Mark Resch, \$85 on parcel OGM 07-000435 for OGM rights  
Mark Resch, \$50 on parcel TD-3-529-008

Motion was made by Commissioner John R. Bortz, Jr., seconded by Commissioner Terry L. Hawk to approve the Repository Tax Bids that were placed on the above listed properties. Motion carried.

**Agreement with Clearfield Jefferson Drug & Alcohol Commission:** Motion was made by Commissioner John R. Bortz, Jr., seconded by Commissioner Terry L. Hawk to approve the agreement between Clearfield Jefferson Drug & Alcohol Commission at a rate of \$45 per site check. Motion carried.

**Children & Youth:**

**Contract(s):**

Motion was made by Commissioner John R. Bortz, Jr., seconded by Commissioner Terry L. Hawk to approve the signatory document between the PA Dept. of Health and Forest/Warren Human Services. Motion carried.

**Children's Center for Treatment and Education:** This is an independent living service provider to help youngsters that are aging out of the system to learn life skills such as balancing a check book etc... to make living on their own a smother transition.

Motion was made by Commissioner John R. Bortz, Jr., seconded by Commissioner Terry L. Hawk to approve the contract between Warren County Human Services and Children's Center for Treatment and Education. Motion carried.

Commissioner John E. Eggleston took a moment to say that last year's state budget had a big impact on our Children & Youth programs and this year does not look that bright either.

**Citizens Comments/Concerns:**

Lydia Cottrell inquired as to what part Cost Management has on the prison system. Commissioner John R. Bortz, Jr. stated that they review the drug costs as suggest ways in which we could save money by changing brands etc...

Warden Britton took a moment to state that he had attended the funeral service of Rev. Nelson, and Mrs. Nelson extends her thanks to the County for the support they have shown to the family during this sad time.

Commissioner John E. Eggleston suggested that a plaque be made in memoriam of Rev. Nelson and be hung in the lobby of the prison.

**Commissioner Comments/Concerns:**

Commissioner John R. Bortz, Jr. stated that he and Pam Matve have been working hard on revising the Ordinance and Rules for the Hotel Tax. We have placed provisions for two Classes of establishments. Class I will be for those who collect \$100 or more in Hotel Tax and they will submit reports monthly as the are currently doing, and Class II for those who collect less than \$100 per month and they will submit reports quarterly.

Motion was made by Commissioner Terry L. Hawk, seconded by Commissioner John E. Eggleston to put this out for public review for twenty days before it is passed at a public meeting. Motion carried.

**Adjournment:** Motion was made by Commissioner John R. Bortz, Jr., seconded by Commissioner Terry L. Hawk to adjourn the meeting. Motion carried.

Meeting adjourned 10:03 a.m.

Respectfully submitted,

Approved:

Pamela J. Matve  
Chief Clerk

John R. Bortz, Jr. Secretary  
Warren County Commissioner